



CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY BOARD - Decision Summary

Meeting: 3 June 2020

Agenda/Minutes: Cambridgeshire and Peterborough Combined Authority Board - 3rd June 2020

Item	Topic	Decision
Part 1 – Governance Items		
1.1	Announcements, Apologies and Declarations of Interest	Apologies were received from Jessica Bawden, representing the Cambridgeshire and Peterborough Clinical Commissioning Group.
1.2	Minutes of the Combined Authority Board meeting 29 April 2020	The minutes of the meeting on 29 April 2020 were approved as an accurate record.
1.3	Petitions	None received
1.4	Public Questions	None received

1.5	Forward Plan – 22 May 2020	<p>It was resolved to:</p> <p style="text-align: center;">Approve the Forward Plan</p>
1.6	Membership of the Combined Authority	<p>The Board reviewed the membership of the Combined Authority Board for the 2020/21 municipal year.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Note the Members and substitute Members appointed by constituent councils to the Combined Authority for the municipal year 2020/2021 (Appendix 1); b) Appoint the Business Board’s nominations as Member and substitute Member to represent them on the Combined Authority for the municipal year 2020/21 (Appendix 1). c) Confirm that the following bodies be given co-opted member status for the municipal year 2020/21: <ul style="list-style-type: none"> (i) The Police and Crime Commissioner for Cambridgeshire; (ii) Cambridgeshire and Peterborough Fire Authority; (iii) Cambridgeshire and Peterborough Clinical Commissioning Group. d) Note the named representative and substitute representative for each organisation as set out in the report. e) Agree that any late notifications of appointments to the Monitoring Officer shall take immediate effect.

1.7	Appointments to Executive Committees Appointment of Chairs and Lead Members	<p>The Board reviewed Lead Member responsibilities and Committee membership for the 2020/21 municipal year.</p> <p>It was resolved to:</p> <p>Note and agree the Mayor's nominations to Lead Member responsibilities and the membership of the committees including the Chairs of committees for 2020/21 as set out in Appendix 1.</p>
1.8	Appointment of Overview and Scrutiny Committee	<p>The Board reviewed the membership of the Overview and Scrutiny Committee for the 2020/21 municipal year.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Confirm that the size of the Overview and Scrutiny Committee should be 14 members; two members from each constituent council and two substitute members for the municipal year 2020/2021; b) Agree the political balance on the committee as set out in Appendix 1; c) Confirm the appointment of the Member and substitute Member nominated by constituent councils to the Overview and Scrutiny Committee for the municipal year 2020/21 as set out in Appendix 2. d) Request that the Overview and Scrutiny Committee consider the co-option of an independent member from a Constituent Council.

1.9	Appointment of Audit and Governance Committee 2020-21	<p>The Board reviewed the membership of the Audit and Governance Committee for the 2020/21 municipal year.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Confirm that the size of the Audit and Governance Committee should be eight members; one member and one substitute from each Constituent Council and confirm the reappointment of the existing independent person for the municipal year 2020/2021; b) Agree the political balance on the committee as set out in Appendix 1; c) Confirm the appointment of the Member and substitute Member nominated by Constituent Councils to the Committee for the municipal year 2020/2021 as set out in Appendix 2 d) Appoint a Chair and Vice Chair of the Audit and Governance Committee for the municipal year 2020/2021.
1.10	Calendar of Meetings 2020-21	<p>The Board reviewed the proposed Calendar of Meetings for the 2020/21 municipal year.</p> <p>It was resolved to:</p> <p style="text-align: center;">Approve the Calendar of Meetings for 2020/2021 (Appendix 1).</p>

1.11	Complaints Policy	<p>The Board reviewed the Combined Authority's corporate complaints procedure.</p> <p>It was resolved to:</p> <ul style="list-style-type: none">a) Approve and adopt the complaints procedures, subject to any amendments made by the Audit and Governance Committee and to the Monitoring Officer refining the first paragraph of Section 5 regarding complainants' right to anonymity in consultation with the Mayor.b) Notify the Local Government and Social Care Ombudsman of its decision to approve and adopt the revised complaints procedures.c) Note that the Monitoring Officer has delegated authority to make any changes recommended by the Local Government and Social Care Ombudsmen or resulting from the Audit and Governance Committee's function to monitor the complaints procedures.
1.12	Performance Report June 2020	<p>The Board reviewed the June Delivery Dashboard.</p> <p>It was resolved to:</p> <p style="text-align: center;">Note the June Delivery Dashboard</p>

Part 2 – Finance		
2.1	Budget Monitor Report – June 2020	<p>The Board received an update report on the provisional outturn position of the Combined Authority for the year ended 31 March 2020.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Note the provisional outturn position against budget for the year to 31 March 2020. b) Approve the carry forward of budget underspends to increase the 2020/21 budget to deliver the outcomes identified. c) Update the 2020/21 budget and Medium Term Financial Plan in accordance with the proposed changes made following the COVID-19 MTFP response review.
Part 3 - Combined Authority Decisions		
3.1	Cambridge City Council £70m Affordable Housing Programme Forecast 2020-21	<p>The Board considered a report seeking approval for, the carry forward of underspend from the 2019/20 budget into the new financial year and of the 2020/21 budget figure for the £70 million Cambridge City programme.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Note the revised expenditure profile in respect of the £70 million Affordable Housing Programme led by Cambridge City Council, as part of the £170 million Affordable Housing Programme b) Approve a carry forward of £5,266,287 from the approved 2019/20 budget into the 2020/21 financial year

		c) Approve a budget of £15,270,231 for 2020/21, giving a total budget of £20,536,518 for the year once the carry forward
3.2	Wisbech Rail	<p>The Board considered a report providing an update on the progress made with the Wisbech Rail Full Business Case (FBC) and the Governance for Railway Investment Projects (GRIP) 3b study and proposed next steps.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Note the headline conclusions of the draft Full Business Case that restoring a heavy rail link between Wisbech and Cambridge would be practicable and provide value for money; b) Delegate authority to the Transport and Infrastructure Committee to approve the final version of the Full Business Case; and c) Approve continued engagement with the Department for Transport, and other central government departments to explore the future funding of this project through the Restoring Railways Fund.
3.3	Peterborough - Transport Schemes, Studies and Monitoring	<p>The Board considered a report requesting the release of funding for the 2020/21 financial year to enable Peterborough City Council to undertake initial transport studies.</p> <p>It was resolved to:</p> <p>Approve the release of £100,000 from the provisional allocation in the Medium Term Financial Plan.</p>

3.4	Market Towns Programme Investment Prospectus 2020	<p>The Board considered a report providing background and strategic context to the Combined Authority Market Towns Programme and recommending that the Combined Authority issue an Investment Prospectus in June 2020.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Agree the below scope of the Investment Prospectus to in delivery of Market Town Masterplans, and delegate authority to the Director of Business and Skills, in consultation with the Lead Member for Skills, to sign-off of the final version; b) Note that the Investment Prospectus would be launched to Market Town leads and partners in June 2020; c) Note that funding applications will be brought to the Combined Authority Board for approval from July 2020 onwards.
3.5	Combined Authority Retraining Scheme	<p>The Board considered a report seeking approval to develop and launch a new Retraining Scheme Pilot and to spend the allocated funding received from the Department for Education (DfE) of £80,100 for the Retraining Scheme Pilot.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Approve the development and launch of the Cambridgeshire & Peterborough Retraining Scheme Pilot. b) Give approval to spend the allocated budget of £80,100 from the Department for Education.

3.6	Surrender of Lease - Alconbury	<p>The Board considered a report requesting agreement for the surrender of the Lease of the Alconbury site.</p> <p>It was resolved to:</p> <ul style="list-style-type: none"> a) Agree to the surrender of the Lease of the Alconbury site, and to approve the payment of £151,537.50 in respect of the cost of the surrender. b) Note the updates provided in this report relating to the work to engage with staff on approaches to agile working, and to identify possible alternative sites, c) Note that a further report would be brought back to the Combined Authority Board proposing a shortlist of locations for a permanent HQ for the Cambridgeshire and Peterborough Combined Authority.
Part 4 – Mayoral Decision		
4.1	Local Highways Maintenance Capital Grant Allocation 2020-21	<ul style="list-style-type: none"> a) The Combined Authority Board was consulted regarding the Mayor’s intention to allocate grants totalling £22,554,000 to Cambridgeshire County Council (CCC) and Peterborough City Council (PCC) in line with the Department for Transport formula as set out below. b) Having consulted the Board, the Mayor allocated the grants as set below: <ul style="list-style-type: none"> CCC - £17,781,000 PCC - £ 4,773,000 Total - £22,554,000

By Recommendation to the Combined Authority

Part 5 – Business Board Recommendations to the Combined Authority

5.1	Local Growth Fund Programme Management June 2020	<p>The Board considered a report requesting approval of an allocation of £320,000 returned Local Growth Funding into the new Adult Education Budget Innovation Fund.</p> <p>It was resolved to:</p> <p>Approve of an allocation of £320,000 returned Local Growth Funding into the new Adult Education Budget Innovation Fund as capital match to that fund to support the Further Education Sector plus Apprenticeships and Retraining.</p>
5.2	Business Board Constitution Review	<p>The Board considered a report requesting approval for amendments to be made to the Business Board Constitution.</p> <p>It was resolved to:</p> <p>Approve the amendments to the Constitution set out in Appendix 1, subject to specifying that the Director of Business and Skills had delegated authority to approve small grants to small and medium sized enterprises (SMEs) of up to £150k.</p>

Part 6 - Additional report added to the agenda after publication under Special Urgency arrangements

n/a	Emergency Active Travel: Advance Payments to Highways Authorities	<p>The Board considered a report seeking agreement for payment of the Combined Authority's full allocation under the Emergency Active Travel Fund to the two Highways Authorities in advance of the Authority's receiving the full payment from the Government.</p> <p>It was resolved to:</p> <ul style="list-style-type: none">a) Note and endorse the programme of work under way on temporary active travel measures;b) Agree payments of £2,093,346 to Cambridgeshire County Council and £781,654 to Peterborough City Council as local allocations under the Emergency Active Travel Fund;c) Agree that the payments can be made in advance of the Combined Authority receiving full payment from the Department for Transport.
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